Transport for London

Minutes of the Safety, Health and Environment Committee

Boardroom, 14th Floor Windsor House, London 10.00am, Wednesday 18 March 2009

Members

Christopher Garnett Chair, Board Member

Charles Belcher
Dame Tanni Grey-Thompson
Judith Hunt
Daniel Moylan
Tony West
Board Member
Board Member
Board Member
Board Member
Board Member

In Attendance

Gordon Sellers Committee Adviser (for part)

Brian Wilkinson Committee Adviser

Staff

David Brown Managing Director, Surface Transport

Martin Brown Director, HSE, London Rail

Lesley Calladine Director, Health and Safety, Crossrail

Howard Carter General Counsel

Ek Orogun Safety Performance Manager, Surface Transport

Graham Plant Programme Director, Crossrail

Richard Stephenson Director of Group Health, Safety and Environment

Mike Strzelecki Director of Safety, London Underground

Horatio Chishimba Secretariat Officer

01/03/09 Apologies and Declarations of Interest

Apologies for absence had been received from Ian Brown, Douglas Oakervee and Tim O'Toole.

The Chair welcomed Daniel Moylan as a new Committee Member to his first meeting. The Committee also welcomed Lesley Calladine, recently appointed Director of Health and Safety at Crossrail.

Christopher Garnett declared an interest in his capacity as a Member of the Olympic Delivery Authority.

02/03/09 Minutes of the Meeting held on 18 November 2008

The minutes of the meeting held on 18 November 2008 were approved as a correct record and signed by the Chair, subject to minute number 34/11/08 being amended to include the following sentence: The Committee congratulated Tube Lines on its success in winning two of the Safety and Health Practitioner Institution of Occupational Safety and Health 2008 Awards.

03/03/09 Matters Arising and Actions List

Dame Tanni Grey-Thompson would be provided with details of the structure of the Occupational Health department. [ACTION: Secretariat]

The Committee noted the Actions List.

04/03/09 <u>London Underground Quarterly Health, Safety and Environment Report</u>

Mike Strzelecki introduced the report. There had been one contractor fatality; the first since 2000. On 2 December 2008, a contractor was fatally injured by a buried power cable while he was undertaking utility diversion works for the future redevelopment of Tottenham Court Road station. London Underground, the contractor (Birse Metro) and the Health and Safety Executive were investigating the incident.

The number of incidents of customers trapped in stalled lifts had increased, although the majority of customers were released quickly by staff. Tony West would be provided with a briefing note on stalled lifts.

[ACTION: Mike Strzelecki]

The number of Signals Passed at Danger (SPAD) continued to decrease. The main concern with SPADs was not safety but reliability and service disruption. Members agreed that a site visit to see how the safety protection systems operated should be arranged.

[ACTION: Mike Strzelecki/Secretariat]

Members noted that training certificate fraud was being tackled. Chip and pin technology was being introduced and should almost eliminate this fraud.

Members noted the closure of Bank Station on 10 March because of customer complaints regarding the noise on the Central line platforms caused by screeching rails. A section on overall noise complaints would be included in the next report.

[ACTION: Mike Strzelecki]

The Committee noted the report.

05/03/09 Surface Transport Quarterly Health, Safety & Environment Report

David Brown introduced the report.

A range of quantified risk assessments for Blackwall Tunnel operations had been undertaken and were being evaluated. A successful visit to the tunnel by TfL Board Members had taken place on 6 February 2009 and a follow-up note would be circulated to Members and Advisers.

[ACTION: David Brown]

Following a pedestrian fatality arising from a bus and tree collision on 27 November 2008 on Tower Bridge Road, Members noted the maintenance regime that was in place to check the condition of trees on the Transport for London Road Network (TLRN). Statistical comparisons of similar incidents around the country could not

easily be made but this would be looked into. Surface Transport was satisfied that it had in place sufficient processes and expert tree surgeons to maintain trees on the TLRN.

Nine boroughs had registered with the Freight Operator Recognition Scheme (FORS) to make efficient deliveries in London while minimising disruption, CO₂ emissions and improving safety. The scheme was free and the aim was to have 75 per cent of boroughs registered in the near future.

An independent review of the Construction Design and Management (CDM) Coordinator and supporting function was undertaken by Sypol, the Health, Safety and Environmental consultants, in July 2008. The Review concluded that Surface Transport was applying the CDM regulations to an acceptable standard and the current resource of eight staff was appropriate given the volume of projects delivered.

Thirteen of the recommendations by Sypol were accepted and of these, six had been completed. A major recommendation relating to the re-organisation of the Surface Safety Team involved the CDM coordinators reporting to the Director of Road Network Management.

The Committee noted the report.

06/03/09 London Rail Quarterly Health, Safety and Environment Report

Martin Brown introduced the report. On 3 December 2008, an employee of Lorclon, a sub contractor to the Skanska/Grantrail Joint Venture working on the DLR (Package 6 Works), suffered fatal injuries. The British Transport Police and the Health and Safety Executive were investigating, as has the Joint Venture itself.

The Rail Accident Investigation Branch (RAIB) had issued a bulletin regarding the Bus/Tram crash that occurred on 7 September 2008. The bulletin confirmed the findings of the internal investigation report that no tram operational or infrastructure failures were responsible.

A number of East London Line GE19 Bridge incident briefings had taken place to disseminate the lessons learnt to the wider construction and engineering community. These sessions had been well received and TfL had received praise for disseminating good practice.

The Committee noted that the East London Line would be the first Overground line opened by TfL. It was agreed that Members needed to understand the programme for assuring the safety of the railway and a presentation would be given to Members in September 2009.

[ACTION: lan Brown]

The Committee noted the report.

07/03/09 Crossrail Quarterly Health, Safety and Environment Report

Lesley Calladine introduced the report and confirmed that Crossrail had adopted the TfL Group HSE Policy.

Site works had recommenced following a 'cable strike' by a sub contractor while carrying out digging work in February 2008. A full investigation had taken place and recommendations had been implemented.

Members agreed that at a future Committee meeting, they would receive an overview of forward plans, including how the interfaces with contractors and subcontractors would be managed in relation to HSE matters.

[ACTION: Lesley Calladine]

The Committee noted the report.

08/03/09 <u>Corporate Directorates Quarterly Health, Safety and Environment Report</u>

Howard Carter introduced the report. TfL's response to the London Assembly and Functional Bodies Consultation Draft of the London Climate Change Adaptation Strategy had been submitted. The draft Strategy represented an important step forward in identifying and tackling the wide-ranging risks associated with climate change. Advisers would be provided with a copy of the draft Strategy.

[ACTION: Howard Carter]

The Committee noted the report.

09/03/09 Review of Health, Safety and Environment Leadership

Howard Carter introduced the report. At the SHEC induction held on 5 March 2009, Members had received a 'Health and Safety leadership checklist and questionnaire' based on guidance issued by the Institute of Directors and the Health and Safety Commission on Health and Safety activities to be undertaken at Board level in the organisation. The Committee noted the responses to the questionnaire which demonstrated compliance with the requirements for effective leadership of HSE at Board level.

The Committee discussed Board Member training in HSE matters and agreed that Members should be informed how HSE risks were assessed and managed.

[ACTION: Howard Carter]

The Committee noted the report.

10/03/09 Any Other Business

Members discussed raising the profile of the environmental element of HSE and how performance in this important area could be more fully reported in future. Consideration would be given to how this could be best achieved.

Crossrail confirmed that it emphasised sustainability in its decision making and a section would be included in future reports. [ACTION: Lesley Calladine]

There being i	no further business	, the meeting cl	osed at 12.20pm.
Chair:			_
Date:	,		-