

# Transport for London

## Minutes of the Safety and Sustainability Panel

Boardroom, 14<sup>th</sup> Floor, Windsor House, London  
9.30am, Thursday 27 September 2012

### Members

Charles Belcher	Chair
Patrick O’Keeffe	Vice Chair
Baroness Grey-Thomson	Member
Bob Oddy	Member

### In Attendance

Shaun McCarthy	Adviser
Gordon Sellers	Adviser

### Staff

Martin Brown	Director of Health, Safety and Environment, London Rail
Howard Carter	General Counsel
Leon Daniels	Managing Director, Surface Transport (for part)
Steve Hails	Crossrail Director of Health and Safety
Peter Hendy	Commissioner (for part)
Howard Smith	Chief Operating Officer, London Rail
Mike Weston	Operations Director, Surface Transport
James Varley	Secretariat Officer

## 10/09/12 Apologies for Absence and Declarations of Interest

Apologies for absence had been received from Mike Brown and Mike Strzelecki.

Gordon Sellers declared an interest as an adviser to the National Grid. There were no other interests to be declared that were relevant to the items on the agenda.

## 11/09/12 Minutes of the Meeting of the Safety and Sustainability Panel Held on 10 July 2012

The minutes of the Safety and Sustainability Panel meeting held on 10 July 2012 were approved as a correct record and signed by the Chair.

## 12/09/12 Matters Arising and Actions List

Information on the trends in Signals Passed at Danger would be circulated to Members in due course.

**The Panel noted the Actions List.**

## **13/09/12 Annual Health, Safety and Environment Assurance Letters**

Peter Hendy introduced the paper and assurance letters. The assurance letters were recognised as a key assurance activity and Chief Officers supported the process.

The letters assisted in taking a wider view of compliance with the HSE Management system. This was highlighted at the 2012 Games, where TfL identified the need to actively manage issues that existed outside of its own responsibility but which would have an effect on its activities. TfL had received positive feedback for the consistently high levels of service throughout the Games period and market research surveys had shown that users of the network had much higher levels of satisfaction. In addition, the Travel Ambassador programme had been very successful and had been enthusiastically supported by staff.

Resilience within the supply chain was a complex matter. TfL understood the need to reduce dependency on single sources of supply, which were encouraged under the Public Private Partnership, and would continue to seek out opportunities to purchase standardised products from competitive markets.

**The Panel noted the paper.**

## **14/09/12 Annual Resilience Assurance Letters**

Martin Brown introduced the paper providing the Panel with assurance on the status of the implementation of the requirements of the TfL Resilience Management Policy Framework across TfL.

There were differing levels of maturity in the resilience management systems between London Underground and Surface Transport, in part due to the complexity of Surface Transport's operations.

**The Panel noted the paper.**

## **15/09/12 London Underground Quarterly Health, Safety and Environment Performance Report – Quarter 1 2012/13**

Howard Smith introduced the report for London Underground. The trend for Signals Passed at Danger was improving and further information on this would be provided to Members **[Action: Martin Brown]**

Further work was taking place to develop a clearer way of explaining the workplace violence figures.

**The Panel noted the report.**

**16/09/12 Surface Transport Quarterly Health, Safety and Environment Performance Report – Quarter 1 2012/13**

Leon Daniels introduced the report.

**The Panel noted the report.**

**17/09/12 London Rail Quarterly Health, Safety and Environment Performance Report – Quarter 1 2012/13**

Howard Smith introduced the report. Work was taking place with LOROL to minimise the incidents of Signals Passed at Danger, which were understood to be more likely to occur due to the operation and highly signalled nature of the railway.

In addition, work was also taking place to manage and mitigate door irregularities. Although there had not been an occurrence of doors actually being opened on the incorrect side of a train, they had been enabled and a range of activities were being introduced to address the matter. Panel members would be kept updated in further developments.

**The Panel noted the report.**

**18/09/12 Crossrail Quarterly Health, Safety and Environment Performance Report – Quarter 1 2012/13**

Steve Hails introduced the report and highlighted the work done with contractors at the recent Working at Height forum.

**The Panel noted the report.**

**19/09/12 Specialist Services Quarterly Health, Safety and Environment Performance Report – Quarter 1 2012/13**

Howard Carter introduced the report.

**The Panel noted the report.**

## 20/09/12 Any Other Business

The Panel requested a paper on Games 2012 Legacy and in particular lessons learnt in relation to health, safety and environment matters to be presented to a future meeting.

**[Action: Mark Evers / Mike Strzelecki]**

There being no further business, the meeting closed at 10:45am. The next scheduled meeting would be held on Wednesday 19 December 2012 at 10.00am.

Chair: \_\_\_\_\_

Date: \_\_\_\_\_