TRANSPORT FOR LONDON

AUDIT COMMITTEE

SUBJECT: FINAL INTERNAL AUDIT REPORTS – QUARTER 2 2009/10

DATE: 16 DECEMBER 2009

1   PURPOSE AND DECISION REQUIRED

1.1   The purpose of this report is to inform the Audit Committee of the final audit reports issued in the second quarter of 2009/10. The Committee is requested to note the report.

2   BACKGROUND

2.1   35 final reports were issued in the quarter including five interim reports that were concluded 'well' or 'adequately controlled' and immediately closed as there were no management actions to complete. The total also includes three reports that were not closed.

3   RECOMMENDATION

3.1   The Audit Committee is asked to NOTE the content of this report.

4   CONTACT

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Reference	Report Title	Interim Report Issued	Original Objective	Final Report Issued
IA_08_114	LU Nominee Companies - Control over Fixed Assets	03/03/2009	To provide assurance as to the effectiveness of the controls that are operating over the management of the fixed assets retained within the two companies formerly known as Metronet (MR).	**13/07/2009 AUDIT NOT CLOSED**
IA_08_111F	LU Nominee Companies Accounts Receivable	13/05/2009	To provide assurance as to the effectiveness of the controls that are operating over Accounts Receivable (AR) processes within the two companies formerly known as Metronet.	13/07/2009
IA_08_107F	Crossrail - Accounts Payable Process	07/04/2009	To review the effectiveness of controls operating over the Accounts Payable processes.	27/07/2009
IA_08_148F	Financial Healthchecks in Surface Transport - London River Services	14/05/2009	To review the controls operating within Cost Centres (40087 and 40026) to ensure they are appropriate and operating effectively.	30/07/2009
IA_08_113F	LU Nominee Companies Payroll Processes	29/04/2009	To assess the effectiveness of the controls that are operating over the Nominee Companies payroll processes.	01/09/2009
IA_08_241F	A13 Renwick Road	06/10/2008	To provide assurance in relation to TfL strategic risk relating to project delivery, that the A13 Renwick Road Junction Improvement project was being managed in an effective and efficient manner.	03/07/2009
IA_08_251F	Corporate Gateway Approval Process (CGAP) A406 Bounds Green	12/01/2009	To provide assurance, in relation to the TfL strategic risk relating to project delivery, that the A406 North Circular Road Bounds Green to Green Lane project was being managed in an effective and efficient manner. The output from the audit was used in support of the Corporate Gateway Approval Process (CGAP) leading to the project's submission for Gate C approval.	07/07/2009
IA_08_233F	LondonWorks	15/05/2009	The audit assessed the project management arrangements for the delivery of the LondonWorks Programme (LWP) – Permitting System (Local Register).	30/07/2009
IA_08_207F	Crossrail Knowledge Transfer	19/08/2009 WC	To assess the effectiveness of the knowledge transfer procedures.	19/08/2009 WC
IA_08_030F	Security of Oyster Help Desk	26/03/2009	To assess the effectiveness of the security controls in operation and supporting processes to ensure that all relevant security risks had been identified and mitigated.	06/07/2009
IA_08_301F	The Congestion Charging and Traffic & Technology Consultancy Framework Agreement	24/03/2009	The audit reviewed the effectiveness of contract management processes in place for the Technical and Road Pricing Related Project Services Framework.	30/06/2009
IA_08_364/2F	Procurement of the Crossrail Project Delivery Partner	21/04/2009	To ensure that the procurement process employed for the Project Delivery Partner contract was managed effectively, and was in accordance with approved procedures and EU Directives and was open, fair and transparent.	23/07/2009

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IA_08_364/1F	Procurement of the Crossrail Programme Partner	21/04/2009	To ensure that the procurement process employed for the Programme Partner contract was managed effectively, and was in accordance with approved procedures and EU Directives and was open, fair and transparent.	23/07/2009
IA_08_339F	Land and Property Acquisition Programme	22/04/2009	To ensure the effectiveness of the procedures and controls relating to the acquisition of land and property for the delivery of Crossrail.	13/08/2009
IA_08_302F	Congestion Charging Scheme Transfer to IBM	21/08/2009 WC	To review the effectiveness of contract management processes to manage the transfer of the Congestion Charging contract from Capita to IBM.	21/08/2009 WC
IA_08_365F	Procurement of the Cycle Hire Scheme	21/08/2009 WC	To ensure that the procurement process employed for the Cycle Hire Scheme was managed effectively, was in accordance with approved procedures and EU directives and was open, fair and transparent.	21/08/2009 WC
IA_08_361F	Cooling the Tube Programme Tranche 1 Mid-Tunnel Vent Fans Contracts State of Readiness for Contract Management	07/05/2009	This audit reviewed whether effective processes and controls were in place to undertake the contract management of the works associated with the Cooling the Tube Programme Tranche 1 Mid-Tunnel Vent fan contracts.	09/09/2009
IA_08_318F	Public Private Partnership (PPP) Periodic Review	08/06/2009	To review the controls in place to provide assurance that the management of Public Private Partnership Periodic Review was effective and consistent with contractual obligations.	08/09/2009
IA_07_132F	Leadership Capability Programme	07/04/2009	To review the effectiveness of the implementation of the Leadership capability programme within the TfL Group.	07/04/2009
IA_08_018F	Security of Bus Stations	07/10/2008	To assess the effectiveness of the physical security controls in operation and supporting processes to ensure that all relevant risks have been identified and mitigated.	16/09/2009
IA_09_012F	Security of third Party Data Handling at Novacroft	15/07/2009	To assess the effectiveness of the physical security controls operating to ensure that all relevant security risks have been identified and mitigated in relation to third party data handling at Novacroft.	17/09/2009
IA_07_429F	TfL Oyster Card Ticket Offices and Prestige Central System Data Privacy Review	06/11/2008	To ensure that data held in the Oyster systems and supporting processes are being controlled and maintained in accordance with TfL's data privacy policies and in line with industry accepted good practice.	12/08/2009
IA_09_429F	SAP Access Control Project	22/07/2009 Adequately Controlled	To provide assurance that the SAP Access Control project is being appropriately governed and that it is adequately addressing the risks and control issues identified within the approved Project Initiation Document.	22/07/2009 Adequately Controlled

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IA_08_436F	Oracle Payroll - General Controls	06/05/2009	• Review the IM processes and controls implemented for the change management and user access management processes covering the Oracle application for Payroll. • Review the adequacy of general system security settings applied on the network operating system for users of the payroll application.	12/08/2009
IA_07_424F	Fares Revision	09/01/2009	To gain assurance as to the integrity of the Fares Revision process to evaluate and ensure that risks relating to the process are adequately controlled.	14/08/2009
IA_08_451F	Electronic Information and Communications Policies in LUL Nominee Companies	19/02/2009	To provide assurance that the policies, procedures and controls relating to the use and monitoring of electronic communications (including e-mail, instant messaging and use of the internet) by end users were appropriate, effective and operating in the manner intended.	14/08/2009
IA_07_402F	Security of TfL Data held by Third Parties	14/02/2008	To ensure that TfL data held by third parties is being controlled and maintained securely, in accordance with contractual and legal requirements.	25/08/2009
IA_08_429F	System Review of iBus	16/09/2009	To provide assurance that the IM elements of the iBus project are subject to appropriate management and governance. In addition, we examined the measures in place to ensure system data quality and availability, together with the associated logical security controls, which underpin the ongoing and future business benefits of the iBus system.	07/04/2009
IA_08_170F	Penalty Charge Notice (PCN) Payments and Complaints Handling	07/04/2009	To provide assurance over the collection of Penalty Charge Notice payments issued by Road Network Compliance and on street enforcement, focusing on the areas of concern highlighted by the Local Government Ombudsman Report.	07/07/2009
IA_07_121F	Off-System Ticket Sales	16/12/2008	To assess the effectiveness of the processes and controls put in place to manage Oyster Off System Sales Application (internet, telephone and auto-top-up) to ensure that all sales were accurately recorded and income received.	06/07/2009
IA_08_100F	Public Carriage Office (PCO) Customer Complaints Taxi and Private Hire Vehicles	21/10/2008	To ensure that efficient and effective policies, practices and procedures were in place in respect of Public Carriage Office's complaints-handling process in the context of changes arising out of the implementation of SAP Customer Relationship Manager. .	22/07/2009 **AUDIT NOT CLOSED**
IA_08_100F (2)	PCO Customer Complaints Taxi and Private Hire Vehicles	21/10/2008	To ensure that efficient and effective policies, practices and procedures were in place in respect of Public Carriage Office's complaints-handling process in the context of changes arising out of the implementation of SAP Customer Relationship Manager.	24/08/2009
IA_07_128F	Services Provided to Crossrail by TfL Group Property and Facilities	19/06/2008	To evaluate the adequacy of the property services provided by Group Property and Facilities to Crossrail.	17/07/2009 **AUDIT NOT CLOSED**
IA_08_168F	London Transport Museum's (LTM's) relationship with LTM Friends	21/07/2009 WC	To assess the management of LTM's relationship with London Transport Museum Friends.	21/07/2009 WC
IA_07_228F (2)	Smarter Travel Unit	09/09/2008	The audit covered all components of good practice in programme management, focusing on how the components of the programme are delivered, and in particular how the delivery channels are selected and controlled and benefits evaluated.	07/08/2009