

Date: 3 July 2018

Item: Use of Delegated Authority

This paper will be considered in public.

1 Summary

- 1.1 To inform the Committee of the use of Chair's Action and of Programme and Project Authority and Procurement Authority (in respect of matters within the Committee's remit) granted by the Commissioner and the Chief Finance Officer in accordance with delegated authorities under TfL's Standing Orders since the last meeting of the Committee on 16 May 2018. A similar report will be submitted to the Finance Committee in respect of the use of Chair's Action and of Procurement Authority and Land Authority granted by the Commissioner and the Chief Finance Officer in respect of matters within the Finance Committee's remit.

2 Recommendation

- 2.1 **The Committee is asked to note the paper.**

3 Background

- 3.1 Under Standing Order 114, in situations of urgency, the Board delegates to each of the Chair and the Chairs of any Committee or Panel the exercise of any functions of TfL on its behalf, including the appointment of Members to Committees and Panels. Any use of Chair's Action is reported to the next ordinary meeting.
- 3.2 The Commissioner (and in his absence, the Chief Finance Officer) has delegated authority to approve Programme and Project Authority on programmes and projects up to a value of £50m that contain less than £25m of unbudgeted expenditure.
- 3.3 The Chief Finance Officer has delegated authority to approve Programme and Project Authority for programmes and projects under £25m that contain less than £10m of unbudgeted expenditure. Approval of authority for projects of less than £5m that contain less than £2m of unbudgeted expenditure is delegated to Chief Officers and is not reported here.
- 3.4 The Commissioner (and in his absence, the Chief Finance Officer) has delegated authority to approve budgeted Procurement Authority up to a value of £100m.
- 3.5 The Chief Finance Officer has delegated authority to approve budgeted Procurement Authority up to a value of £25m.

4 Use of Chair's Action since 16 May 2018

- 4.1 Since the last meeting of the Committee, there has been one use of Chair's Action.
- 4.2 On 1 June 2018, all members of the Committee were sent a supplemental paper to the papers presented to the meeting on 16 May 2018 in relation to the Deep Tube Upgrade Programme. On 4 June 2018, following consultation with all members of the Committee, the Chair:
 - 1 Endorsed the additional recommendations that were agreed verbally at the meeting of the Committee on 16 May 2018.

5 Programme and Project Authority Approvals since 16 May 2018

- 5.1 To enable an appropriate level of governance, processes are in place for the authorisation, control and reporting of projects.
- 5.2 Programme and Project Authority will normally be granted by the Committee for all programmes and projects as part of the defined Sub-Programmes within the overall Investment Programme. Where individual programmes or projects have a value in excess of £50m and have not already received full approval as part of a Sub-Programme, requests will be submitted to the Committee for consideration. Those programmes and projects with an estimated final cost of £50m or below, which have been approved by the Commissioner or the Chief Finance Officer, will be reported to subsequent meetings of the Committee. As the Committee receives and approves more Sub-Programmes, the number of individual approvals at project level will diminish.
- 5.3 Where the main contract has not yet been awarded, the Financial Authority and Estimated Final Cost may not be stated because they are commercially confidential.
- 5.4 The Committee will also be informed of the implementation of any applicable Direction from the Mayor relating to TfL's Programmes and Projects. There is nothing to report for this meeting.

Approvals by the Commissioner

- 5.5 Since the last meeting of the Committee, the Commissioner has not approved Programme and Project Authority for any projects.

Approvals by the Chief Finance Officer

- 5.6 Since the last meeting of the Committee, the Chief Finance Officer has approved Programme and Project Authority for one project. Further details are set out in Appendix 1.

6 Procurement Approvals

Approvals by the Commissioner

- 6.1 Since the last meeting of the Committee, the Commissioner has not approved any Procurement Authority in respect of matters within the Committee's remit.

Approvals by the Chief Finance Officer

- 6.2 Since the last meeting of the Committee, the Chief Finance Officer has not approved any Procurement Authority in respect of matters within the Committee's remit.

List of appendices to this report:

Appendix 1: Summary of Programme and Project Authority approved by the Chief Finance Officer.

List of Background Papers:

None

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Appendix 1: Summary of approvals by the Chief Finance Officer

CS-PJ42C Elizabeth Line – LAN/WAN Connectivity	
Existing Programme and Project Authority £0.44m	Financial Authority in Business Plan £7.42m
Additional Programme and Project Authority £3.40m	Estimated Final Cost £7.42m
Cumulative Programme and Project Authority £3.84m	Variance Commentary None
Outputs and Schedule	<p>The project will install data and power cabling on the Elizabeth line to support WiFi and digital advertising across 647 sites in 10 stations.</p> <p>Additional Programme and Project Authority of £3.40m was granted, covering the following main scope item:</p> <ul style="list-style-type: none"> • Data and power cabling. <p>The project is due to complete by March 2019.</p>