

Safety, Accessibility and Sustainability Panel



Date: 10 December 2015

Item: Actions List

This paper will be considered in public

1 Summary

1.1 This paper informs the Panel of progress against actions agreed at previous meetings.

2 Recommendation

2.1 **The Panel is asked to note the Actions List.**

List of appendices to this report:

Appendix 1: Actions List

List of Background Papers:

Minutes of previous meetings of the Panel

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Safety, Accessibility and Sustainability Panel Actions List (reported to the meeting on 10 December 2015)

Actions from the Last Meeting

| Minute No. | Description | Action By | Target Date | Status/note |
|------------|---|---|--|---|
| 35/10/15 | <p>Rail and Underground Quarterly Health, Safety and Environment Performance Report – Quarter 1 2015/16</p> <p>An update on workplace violence would be provided to the next meeting of the Panel.</p> <p>Further information on the metrics used to evaluate the Mental Health First Aid programme and promotional activity would be provided to the Panel.</p> <p>Provide data relating to the severity of Platform Train Interface occurrences when trains were static and when they had moved.</p> <p>Work on risk reduction on escalators, both static and moving would be presented to the Panel meeting on 10 March 2016.</p> | <p>Jill Collis</p> <p>Jill Collis</p> <p>Jill Collis</p> <p>Jill Collis</p> | <p>10 December 2015</p> <p>10 March 2016</p> <p>10 March 2016</p> <p>10 March 2016</p> | <p>On agenda for this meeting.</p> <p>Information will be provided at the end of the trial.</p> <p>Update to be given at this meeting.</p> <p>On agenda forward plan.</p> |
| 36/10/15 | <p>Surface Transport Quarterly Health, Safety and Environment Performance Report – Quarter 1 2015/16</p> <p>The Panel would receive a briefing session on diesel emissions and compliance issues.</p> | <p>Leon Daniels</p> | <p>10 December 2015</p> | <p>Briefing session to follow meeting.</p> |

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| 37/10/15 | <p>Crossrail Quarterly Health, Safety and Environment Performance Report – Quarter 1 2015/16</p> <p>The ‘Have Your Say’ survey had been rolled out and the results would be reported back to a future meeting of the Panel.</p> | Steve Hails | 10 December 2015 | Update to be given at this meeting. |
| 38/10/15 | <p>Annual Health, Safety and Environment Assurance Letters</p> <p>The Panel is to receive an update on the approach used for providing assurance.</p> | Jill Collis | 10 March 2016 | On agenda forward plan. |
| 40/10/15 | <p>Transport Emissions Road Map</p> <p>The Panel would receive an update at the March 2016 and have the opportunity to be involved in the Road Map process.</p> | Leon Daniels | 10 March 2016 | On agenda forward plan. |
| 44/10/15 | <p>Travel Demand Programme</p> <p>Long term strategy for Travel Demand should consider implementation of a demand lead approach.</p> | Vernon Everitt | 10 December 2015 | To be fed onto future strategy discussions. |
| 45/10/15 | <p>Any Other Business</p> <p>Jill Collis undertook to look into the impact of human resource and staff policies around recruitment of disabled ex-forces personnel and on lifting plans for disabled or pregnant staff.</p> | Jill Collis | 10 December 2015 | Note to be issued shortly. |

Outstanding actions from previous meetings.

| Minute No. | Description | Action By | Target Date | Status/note |
|-------------------|---|---------------------------------------|---|---|
| 17/07/15 | <p>Rail and Underground Quarterly Health, Safety and Environment Performance Report – Quarter 4 2014/15</p> <p>Further information on workplace violence would be provided to a future meeting of the Panel.</p> <p>A trial of body worn video cameras for staff was underway and an update would be given to a future meeting of the Panel.</p> | <p>Jill Collis</p> <p>Jill Collis</p> | <p>10 December 2015</p> <p>10 December 2015</p> | <p>On agenda for this meeting.</p> <p>Update to be given at this meeting.</p> |
| 18/07/15 | <p>Surface Transport Quarterly Health, Safety and Environment Performance Report – Quarter 4 2014/15</p> <p>A note would be provided to Shaun McCarthy to clarify the robustness of data for the London Low Emission Zone Phase 4.</p> | Leon Daniels | 10 December 2015 | Completed. |
| 29/07/15 | <p>TfL’s Customer Strategy and Action Plan</p> <p>Work on the ‘TfL Story’ was ongoing and Panel Members would be provided with a copy of the ‘TfL Story’ prior to publication.</p> | Vernon Everitt | 10 March 2016 | In progress. |