

Transport for London

Minutes of the Safety, Accessibility and Sustainability Panel

Conference Rooms 1 and 2, Ground Floor, Palestra,
197 Blackfriars Road, London, SE1 8NJ
10.00am, Thursday 30 June 2016

Members Present

Michael Liebreich (Vice-Chair, in the Chair)
Sir Brendan Barber
Baroness Grey-Thompson DBE

In Attendance

Shaun McCarthy	Adviser
Dr Alice Maynard	Adviser
David Morris	Adviser
Val Shawcross CBE	Deputy Mayor for Transport

Staff Attending

Howard Carter	General Counsel
Jill Collis	Director of Health, Safety and Environment
Steve Croft	Crossrail
Leon Daniels	Managing Director, Surface Transport
Garrett Emmerson	Chief Operating Officer, Surface Transport
Mike Shirbon	Internal Audit
Clive Walker	Director of Internal Audit
Mike Weston	Director of Buses, Surface Transport
James Stanton	Secretariat Officer

15/06/16 Apologies for Absence and Chair's Announcements

No apologies for absence were received.

The Panel noted that Charles Belcher had served on the Panel since 2008 and had been chair for the last four years and agreed that their thanks for his contribution, and that of other Members of the Panel who had left the Board, be recorded in the minutes of the meeting.

16/06/16 Declarations of Interests

David Morris declared an interest as Chair of the Confidential Incident Reporting and Analysis System (CIRAS). There were no other interests to be declared that were relevant to the items on the agenda.

In addition to the declarable interests relevant to the agenda, the Chair advised the Panel that he had recently invested in Chargepoint, an electric vehicle charging company in the United States.

17/06/16 Minutes of the Meeting of the Safety, Accessibility and Sustainability Panel held on 10 March 2016

The minutes of the meeting of the Safety, Accessibility and Sustainability Panel held on 10 March 2016 were approved as a correct record and signed by the Chair.

18/06/16 Matters Arising and Actions List

The Panel considered an updated Bus Injuries paper as tabled. Members also noted that action 08/03/16 had not yet been completed as a meeting with David Morris had to be rescheduled. The meeting was being rearranged and the action list would be updated accordingly.

The Panel noted the Actions List.

19/06/16 Quarterly Safety, Health and Environment Performance Reports

Jill Collis, Leon Daniels and Steve Crofts introduced the paper. A revised Appendix 4 to the paper had been circulated and copies tabled. This included updated commentary associated with the reporting of assaults affecting employees and contractors.

The Panel considered the health, safety and environmental issues reported. The issues discussed by Members included:

- (a) actions that could be taken to address any incidents of xenophobic, racist or other abuse of customers or staff, including work on an awareness campaign to inform the public how to respond if they witness such behaviour;
- (b) staff safety and the new health and safety prosecution regime;
- (c) the desire to look at the current bus stop accessibility standards with a view to considering options for how they might be used to improve customer experience, for example for customers with visual impairments;
- (d) the customised design interventions taking place at Tube stations to reduce the potential for Passenger Train Interface related incidents;
- (e) the inclusion of sustainability benchmarks in regular reporting from the next cycle;
- (f) the impact of new private hire regulations and enforcement actions;
- (g) concerns about the failure of major companies to act on safety with regard to utilities related work on carriageways; and
- (h) commending the Crossrail team on the work it had carried out to produce a diversity and inclusion management matrix model, which could be developed and applied to many other sectors.

The Panel noted the quarterly HSE reports for Quarter 4, 2015/16, for Surface Transport, Rail and Underground and Crossrail.

20/06/16 Resilience Report

Leon Daniels presented the paper. The Panel received an update on developments relating to resilience matters relevant to TfL during the fourth quarter of financial year 2015/16.

Members were advised of the TfL response to a recent storm which had produced widespread flooding across Greater London at a level usually expected 'once in 40 years'. Members agreed that an item on climate change should be discussed at a future meeting to consider the robust planning arrangements for the effects of increasing unpredictable weather events. **[Action: Leon Daniels]**

The Panel noted the paper.

21/06/16 Key Findings from Internal Audit Reports

Clive Walker introduced the paper. The Panel noted the information provided on the Internal Audit Reports related to Safety, Accessibility and Sustainability, issued during the fourth quarter of 2015/16. The renewed focus of targeting audits on areas of known risk was supported by Members and the resultant trend of increased numbers of 'Improvement Required' conclusions was therefore not unexpected.

The Panel noted the paper.

22/06/16 Legal Compliance Report (1 October 2015 - 31 March 2016)

Howard Carter introduced the paper updating on actual and alleged breaches relating to TfL's HSE responsibilities between 1 October 2015 and 31 March 2016. The new health and safety prosecution regime was discussed in relation to an incident at Kentish Town scaffolding tower.

Members noted an update on the impact of early conciliation and mediation in employment cases. Although this had the potential to extend the process, it was generally seen as a helpful opportunity which had led to a successful resolution in some cases.

The Panel noted the report.

23/06/16 Bus Safety Programme

Leon Daniels presented the paper updating on the Bus Safety Programme launched in February 2016. Information was provided in response to Members' request for further details on the following areas for potential inclusion and further development:

- (a) a bus casualty data warehouse;
- (b) TfL investigation of every bus related Killed and Seriously Injured (KSI);
- (c) 'Big data' analysis;
- (d) an annual bus safety report;

- (e) encouragement of reporting by the public and drivers; and
- (f) clear rules on releasing closed-circuit television (CCTV) footage and other evidence.

The Panel welcomed the consideration being given to involving an independent person in certain cases. Officers would also be developing proposals for targets and measures to focus on and reduce accidents involving buses in motion. A meeting would be arranged with Michael Liebreich to discuss further details. **[Action: Leon Daniels]**

Members requested that a paper updating on the CCTV issues raised, including wider publicity for the policies covering the retention of and access to recordings of incidents, be brought to a future meeting. **[Action: Leon Daniels]**

The Panel noted the paper.

24/06/16 Improving Escalator Safety

Jill Collis introduced the paper. The Panel noted the results of a trial of twelve escalator safety improvements which had taken place as part of the LU Escalator Passenger Safety Strategy and the next steps planned. Members welcomed the focus on passenger safety and asked to be kept informed of the future roll out of the lessons learnt from the trial. **[Jill Collis]**

The Panel noted the results of the trial and the next steps planned.

25/06/16 Any Other Business the Chair Considers Urgent

There were no urgent items.

26/06/16 Date of Next Meeting

The next meeting of the Panel will be arranged for a date in November 2016 to be confirmed.

Chair: _____

Date: _____